

Office of the Chief Financial Officer and Treasurer

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Business Classification Form

Introduction: The State of Tennessee and the U.S. government require The University of Tennessee to report on various types of data related to its suppliers. The University requires this form from all of its suppliers.

Part 1: Basic information:

Individual's or Company's legal name (name on your W-9): _____


Doing-Business-As (DBA) name (if applicable): _____

Federal ID Number: _____ (note: do not list Social Security Number)

Email (required): _____

Part 2: Business Classification Information:

Is your company a Diversity Business Enterprise ("DBE")?

No, business is not a DBE.  **Stop.** You are finished with this form. The University will list your business as "Not a DBE." Please note that all non-profit entities are not DBEs under TN law.

Decline to answer  **Stop.** You are finished with this form. The University will list your business as "Undisclosed."

My business is a DBE (please select one of the options below).

- African American
- Asian American
- Business Owned by Persons with Disabilities
- Hispanic American
- Native American
- Woman Owned
- Small Business (must be for-profit)
- Service-Disabled Veteran Business Enterprise

If your business is certified by the TN Governor's Office of Diversity Business Enterprise ("GoDBE"), please complete the following information:

GoDBE Certificate # _____ GoDBE Expiration Date: _____

Important: If your business is eligible to be certified as a DBE, but has not obtained certification from the TN Governor's Office of Diversity Business Enterprise, please contact Mr. Richard Van Norman at Richard.VanNorman@Tn.Gov as soon as possible.