Associate Professor to Professor

UTIA Promotion and Tenure Workshop

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Presentation Outline

• Criteria for appointment as Professor
• Timeline for Promotion to Professor
• Dossier Preparation Suggestions
Criteria for Professors

- Terminal degree in discipline
- Accomplished teacher
- Nationally recognized
- Significant service record
- Mentor junior colleagues
- Work well with others
- 5 years as Associate Professor
Teaching

Associate Professors –
Be *good* teachers

Professors –
Be *accomplished* teachers
Recognized

Associate Professors - *Recognized*
record in disciplinary research / scholarship / creative activity

Professors - *Nationally recognized*
record in disciplinary research / scholarship / creative activity
Service

Associate Professors - *Record of* institutional, disciplinary, and/or professional *service*

Professors - *Record of significant* institutional, disciplinary, and/or Professional *service*
Associate Professors - *demonstrated* that *they work well* with colleagues and students

Professors - *shown beyond doubt* that *they work well* with colleagues and students
Serve as Associate Professor

Professors are normally expected to have served as Associate Professors for at least five years…

Exception to this policy requires approval of the UTIA Chancellor

“The years 1966 through 1995 are blank because I was on tour with the Grateful Dead”
Promotion to Professor

An associate professor should consult with his / her department head before initiating promotion procedures.

The final decision on proceeding rests with the faculty member.

However, if the faculty member is denied promotion after completion of the process described in the next paragraph, then he / she must forgo at least one full promotion cycle before again initiating promotion procedures.
2014 Deadlines

The timeline for promotion to Professor follows the UTIA P&T deadlines

**10/21/14** - Deadline for candidate to submit supporting materials/dossier to Department Head.

**12/17/14** - Deadline for dossiers and supporting material to be uploaded to SharePoint website.
Dossier Preparation Suggestions

• Clearly delineate record since promotion
• Clearly delineate record while at UT
• Define your contribution to joint projects
• Provide summary tables or graphs
• Make sure that all numbers add up correctly!
• Be concise – don’t overwhelm the P&T Committee
Clearly delineate record since promotion to Associate Professor and while at UT
Define your contribution to joint projects

Joint PI Grant Example

01/10 – 06/12. Increasing the Efficiency of Agricultural Widget Production Through Better Management. J. Smith, J. Doe and A. Davis. $812,998 awarded by USDA-NIFA. J. Doe Role – Project data collection and management, $72,000 funding to J. Doe program.

Joint Author Publication Example

Provide summary tables in your dossier and make sure that all numbers add up correctly!

Table 6. Summary of Research Activities since promotion to Associate Professor

<table>
<thead>
<tr>
<th>Activities/Products</th>
<th>Total</th>
<th>While Associate Professor at UT</th>
<th>While Associate Professor at UK</th>
<th>Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refereed Publications</td>
<td>22</td>
<td>14</td>
<td>8</td>
<td>Peer review of research &amp; information dissemination</td>
</tr>
<tr>
<td>Conference Proceedings</td>
<td>71</td>
<td>54</td>
<td>17</td>
<td>Information dissemination &amp; discussion among peers</td>
</tr>
<tr>
<td>Research Reports</td>
<td>4</td>
<td>4</td>
<td>1</td>
<td>Dissemination of relevant information for a specific topic</td>
</tr>
<tr>
<td>Grants for Research (as PI)</td>
<td>15</td>
<td>13 ($3.2 M)</td>
<td>2 ($54 K)</td>
<td>Facilitated applied research</td>
</tr>
<tr>
<td>Grants for Research (as co-PI)</td>
<td>8</td>
<td>8 ($1.8 M)</td>
<td>3 ($347 K)</td>
<td>Facilitated applied research</td>
</tr>
<tr>
<td>Graduate Students (as major professor)</td>
<td>10</td>
<td>7</td>
<td>3</td>
<td>Mentor students and provide opportunity for learning</td>
</tr>
<tr>
<td>Graduate Students (as committee member)</td>
<td>11</td>
<td>6</td>
<td>5</td>
<td>Mentor students and provide opportunity for learning</td>
</tr>
<tr>
<td>Software</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>Provide Design tools</td>
</tr>
</tbody>
</table>
If all else fails, read the directions.....

Faculty Handbook
The University of Tennessee, Knoxville
2013

Office of the Provost
and
Senior Vice Chancellor for Academic Affairs

Manual for Faculty Evaluation
The University of Tennessee, Knoxville
2012

Office of the Provost
and
Senior Vice Chancellor for Academic Affairs
Questions & Discussion