

## College of Agricultural Sciences and Natural Resources

### 2011-2012 Calendar

(College curriculum deadlines are green. CASNR events and other deadlines are orange. Semester items in blue.)

For Add/Drop, W, and WP/WF deadlines consult the Office of the Registrar website's Calendar page, [http://registrar.tennessee.edu/academic\\_calendar/index.shtml](http://registrar.tennessee.edu/academic_calendar/index.shtml), and select Timetable/Financial Deadlines and for other calendars such as exams, key dates (registration, grades due dates, etc.), and commencement. The Registrar will notify course instructors when UT GO (Grades Online) opens and closes each term.

Consult the Graduate School website, <http://gradschool.utk.edu/default.shtml> for their information and deadlines.

| <b>Fall Semester 2011</b>        |   |
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| <b>July 6</b>                    | <b>Department committee assignments due to the Mary Albrecht, <a href="mailto:mlalbrecht@utk.edu">mlalbrecht@utk.edu</a></b>  |
| <b>August 9</b>                  | <b><u>Undergraduate students</u>: Last day to apply for Spring 2012 graduation</b>  |
| <b>August 10</b>                 | <b>CASNR Kick-off to the Semester Workshop and Luncheon, 156-157 Plant Biotechnology Bldg</b>   |
| <b>August 15</b>                 | <b>Priority registration payment/confirmation deadline: 4:30 P.M. if paying by check in Bursar's Office; 11 P.M. if paying online by credit card</b>  |
| <b>August 17</b>                 | <b>Classes start</b><br><b><u>Undergraduate students</u>: First day to apply for Fall 2012 graduation</b>   |
| September 5                      | Labor Day, no classes   |
| <b>September 19</b>              | <b>Course and curricula changes for 2012-2013 catalog <u>due by noon</u> – email <u>Undergraduate proposals</u> to John Stier (<a href="mailto:jstier1@utk.edu">jstier1@utk.edu</a>) and <u>Graduate proposals</u> to John Stier (<a href="mailto:jstier1@utk.edu">jstier1@utk.edu</a>) or post on the CASNR Academic Advisory Councils organization site on Online@UT (<a href="http://online.utk.edu/">http://online.utk.edu/</a>).</b><br><br>All proposals must be submitted as a Word file following guidelines as posted in the following documents posted under the Information tab of the site:<br>General College Guidelines: College_Guidelines_v4.doc<br><i>Guidelines for Submission of Curricular Materials to the Undergraduate Council</i> (see <a href="http://web.utk.edu/~ugcouncil/">http://web.utk.edu/~ugcouncil/</a> and select Curricular Submission Guidelines in the left-hand navigation menu)<br><i>Guidelines for Submission of Curricular Materials to the Graduate Council</i> (see <a href="http://gradstudies.utk.edu/GraduateCouncil/gcouncil.shtml">http://gradstudies.utk.edu/GraduateCouncil/gcouncil.shtml</a> and scroll down to Curricular Procedures under the heading Other Issues)<br>Materials not properly formatted will be returned to departments. |
| <b>September 22</b>              | <b>CASNR "Town Meetings"-Strategic Planning Input</b>   |
| <b>September 26 – October 21</b> | <b>CASNR Graduate and Undergraduate Academic Councils meet; Councils refer questions back to departments, if needed; Councils meet for second time, if needed.</b>  |
| <b>September 29 – 30</b>         | <b>Fall Break, no classes</b>   |
| <b>October 5</b>                 | <b>CASNR Career Fair, Hollingsworth Auditorium</b>  |
| <b>October 6</b>                 | <b>CASNR Career Fair Interview Day, @ Career Services in Dunford Hall</b>   |
| <b>October 14</b>                | <b>CASNR Scholarship Banquet, Hollingsworth Auditorium, 6:00 P.M.</b>   |

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| <b>October 24</b>                | <p><b>Councils and/or departments submit final approved &amp; edited proposals to John Stier or CASNR Academic Advisory Councils organization site on Online@UT (<a href="http://online.utk.edu">http://online.utk.edu</a>) by 5:00 p.m.</b></p> <p>Submit a Word document as an email attachment or post to Blackboard.<br/>Materials not properly formatted will be returned to departments</p>   |
| <b>October 29</b>                | <b>UTIA Ag Day, starts four hours before kick-off of UT v. South Carolina</b>   |
| <b>October 31</b>                | <b>Distribute Faculty Meeting Agenda and Course and Curricula Materials</b>   |
| <b>November 10</b>               | <b>College-wide faculty meeting, 3:00 – 4:30 P.M., 226 Morgan Hall</b>  |
| November 24 – 25                 | Thanksgiving Break, no classes  |
| <b>November 29</b>               | <p>Last day of classes</p> <p>Deadline for total withdrawal from the University</p> <p><u>Undergraduate students</u>: Last day to apply for Summer 2012 graduation</p>  |
| <b>November 30</b>               | Study period  |
| <b>December 1</b>                | Deadline for College to submit course and curricula materials to UT Undergraduate and Graduate Councils   |
| <b>December 1, 2, 5, 6, 7, 8</b> | Final Exams   |
| <b>December 8</b>                | Graduate Hooding Ceremony   |
| <b>December 9</b>                | UT Commencement   |
| <b>Spring Semester 2012</b>      |   |
| <b>January 11, 2012</b>          | <p>Classes start</p> <p><u>Undergraduate students</u>: First day to apply for Spring 2013 graduation</p>  |
| January 16                       | Martin Luther King Day, no classes  |
| <b>January 18</b>                | <p><b>Course and curricula changes <u>due by noon.</u> – email</b></p> <p><b><u>Undergraduate proposals</u> to John Stier (<a href="mailto:jstier1@utk.edu">jstier1@utk.edu</a>) and</b></p> <p><b><u>Graduate proposals</u> to John Stier (<a href="mailto:jstier1@utk.edu">jstier1@utk.edu</a>)</b></p> <p><b>or post on the CASNR Academic Advisory Councils organization site on Online@UT (<a href="http://online.utk.edu/">http://online.utk.edu/</a>).</b></p> <p>All proposals must be submitted as a Word file following guidelines as posted in the following documents posted under the Information tab of the site:</p> <p>General College Guidelines: College_Guidelines_v4.doc</p> <p><i>Guidelines for Submission of Curricular Materials to the Undergraduate Council</i> (see <a href="http://web.utk.edu/~ugcouncil/">http://web.utk.edu/~ugcouncil/</a> and select the link in the left-hand navigation menu)</p> <p><i>Guidelines for Submission of Curricular Materials to the Graduate Council</i> (see <a href="http://gradstudies.utk.edu/GraduateCouncil/gcouncil.shtml">http://gradstudies.utk.edu/GraduateCouncil/gcouncil.shtml</a> and select Curricular Procedures under the heading Other Issues)</p> <p>Materials not properly formatted will be returned to departments.</p> |
| <b>January 23– February 16</b>   | <b>CASNR Graduate and Undergraduate Academic Councils meet; Councils refer questions back to departments, if needed; Councils meet for second time, if needed</b>   |

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| <b>February 16</b>                                     | <p><b>Councils and/or departments submit final approved &amp; edited proposals to John Stier or CASNR Academic Advisory Councils organization site on Online@UT (<a href="http://online.utk.edu">http://online.utk.edu</a>) by 5:00 p.m.</b></p> <p>Submit a Word document on disk or as an email attachment.</p> <p>Materials not properly formatted will be returned to departments.</p> |
| <b>February 17</b>                                     | <p><b>Nominations for CASNR Student, Faculty, Staff, and Alumni Awards are due in 126 Morgan Hall by 5:00 P.M.</b></p> <p>See <a href="http://casnr.tennessee.edu/facultystaff/index.htm">http://casnr.tennessee.edu/facultystaff/index.htm</a> for the College Awards and Nomination Process, 2009</p>  |
| <b>February 23</b>                                     | <b>Distribute Faculty Meeting Agenda and Course and Curriculum Materials</b>   |
| <b>March 1</b>   | <b>College-wide Faculty Meeting, 3:00 – 4:30 P.M., meeting room TBA</b>  |
| March 19 – 23  | Spring Break, no classes   |
| <b>March 13</b>  | <b>Deadline for College to submit Course and Curricula Materials to UT Undergraduate and Graduate Councils</b>   |
| <b>April 3</b>   | <b>CASNR Awards Reception</b>  |
| <b>April 6</b>   | <p><b>Nominations for Lidvall Outstanding Teacher Award are due in 126 Morgan Hall by 5:00 P.M.</b></p> <p>See <a href="http://casnr.tennessee.edu/facultystaff/index.htm">http://casnr.tennessee.edu/facultystaff/index.htm</a> for the College Awards and Nomination Process, 2010</p>   |
| April 6  | Spring Recess, no classes  |
| <b>April 27</b>  | <p><b>Last day of classes</b></p> <p><b><u>Undergraduate students:</u> Last day to apply for Fall 2012 graduation</b></p>  |
| <b>April 30</b>  | <b>Study Period</b>  |
| <b>May 1, 2, 3, 4, 7, 8</b>                            | <b>Final exams</b>   |
| <b>May 9 – 11</b>                                      | <b>College Commencement Ceremonies: CASNR Commencement Exercise date, time and location, TBA</b>   |
| <b>May 10</b>  | <b>Graduate Hooding Ceremony</b>   |
| <b>Summer Term (Mini, First, Full and Second) 2012</b> |  |
| <b>May 9 – May 30</b>                                  | <b>Mini-term</b>   |
| May 28   | Memorial Day closing, no classes   |
| <b>May 31</b>  | <p><b>Summer full term and first session start</b></p> <p><b><u>Undergraduate students:</u> First day to apply for Summer 2013 graduation</b></p>  |
| <b>July 3</b>  | <b>Summer first session term ends</b>  |
| July 4   | Independence Day observed, no classes  |
| <b>July 5</b>  | <b>Summer second session term starts</b>   |
| <b>July 8</b>  | <b>Department committee assignments due to the Office of the Dean, 126 Morgan Hall</b>   |
| <b>August 7</b>  | <p><b>Summer full term and second session classes end</b></p> <p><b><u>Undergraduate students:</u> Last day to apply for Spring 2013 graduation</b></p>  |

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| August 15 | Official summer graduation date (no ceremony)<br>Fall semester 2012 classes start<br><u>Undergraduate students</u> : First day to apply for Fall 2013 graduation |
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