
Replacing Federal Income Tax Returns

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To Obtain Photo Copies of Tax Returns

To replace Federal Income Tax Returns, you will need to complete and submit an IRS Form 4506. This form can be downloaded or filled in online at <https://www.irs.gov/pub/irs-pdf/f4506.pdf>.

If you used a common form such as 1040, 1040A, 1040EZ, you should be able to get photo copies of your Income Tax Returns for the last seven years. You will need to fill out a separate form for each *type* of document that you request (1040, 1040A, 1040EZ, 1120, etc.), but you can request multiple years of the same type of document on a single form. It may take up to 75 days to receive your replacement Tax Returns.

The cost for each copy of your return is \$50, and you will need to include a check or money order for the total amount with your request.

Mail your completed Form(s) 4506 to:
Internal Revenue Service
RAIVS Team
Stop 6716 AUSC
Austin, TX 73301

To Obtain Transcripts of Tax Returns

If you do not need actual photo copies of your returns, and need the information quickly, you can quickly request transcripts of your tax accounts by visiting <https://www.irs.gov/> and clicking on “Get a tax transcript” (under Tools). You can get different types of transcripts, described at <https://www.irs.gov/individuals/tax-return-transcript-types-and-ways-to-order-them>. The “Record of Account Transcript” is the most complete of the types listed. You may also get transcripts by phoning **800-908-9946**.

A fillable online replacement Form 4506-T with instructions is also available at <https://www.irs.gov/pub/irs-pdf/f4506t.pdf>, if you wish to mail in your transcript request to the address above. You can receive your transcripts by mail in 5 to 10 calendar days.

Transcripts are free and you can request them for the current and past three years.