2019
HERBERT COLLEGE NOMINATION PROCEDURES FOR FACULTY, STAFF, & STUDENT AWARDS
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The mission of the Herbert College of Agriculture is to prepare students for careers in agriculture, natural resources, and other arenas. We recognize excellence of our students, staff, faculty, alumni, and supporters through our annual awards. Please help us by nominating candidates for one or more of our awards by the third Friday of February (February 15, 2019).

The 2018 Herbert College Awards will be presented on April 3, 2019, in Hollingsworth Auditorium. The recipient of the Distinguished Alumnus Award is invited to the awards reception and the spring commencement exercise, or whichever best fits their schedule. The Williams-Lidvall Award is presented at the UTIA Awards and Promotions Luncheon.

Nominations are due by the third Friday of February except for department-selected Outstanding Student Awards, which are due by the first Friday in March.

Nomination packets may be completed and submitted by email to afox@utk.edu. Please put “Nomination for [Award]” in subject line of email. There is also an online version of the nomination forms available at tiny.utk.edu/HerbertAwards2019.

Or, send to

Attn: Angie Fox
126 Morgan Hall
2621 Morgan Circle
Knoxville, TN 37996-4500
W.F. AND GOLDA MOSS
OUTSTANDING TEACHING AWARD

One faculty member with ten (10) or fewer years of faculty experience and one faculty member with greater than ten (10) years of faculty experience will be recognized at the Herbert College Awards reception, generally held in early April.

Faculty may be tenured, tenure-track, or non-tenure track and are nominated by Herbert College student organizations (clubs, judging teams, service and honor societies), departments, or individuals. Each may recommend one faculty member in each category. Those submitting nominations should also be prepared to assist nominees in preparing the nomination packet.

The nomination packet (12 pages maximum) includes the following items for each nominated faculty member:

- Letters of nomination by organization/individual (2 pages maximum)
  This should include the appointment of the faculty member.
- Letters of recommendation (2 letters maximum)
- One faculty colleague (2 pages maximum)
- One undergraduate or graduate student advisee (2 pages maximum)
- Brief summary of the following (4 pages maximum):
  - Personal information
  - Educational background
  - Honors and awards related to teaching
  - Other professional honors
  - Description of the nominee's engagement in the Herbert College educational program
    (courses, advising, honors program, student organizations, etc.)
- Nominee's statement of teaching and philosophy (1 page)
- Summary of research in lay terms and list and years of courses taught

Only one packet need be submitted if a faculty member is nominated by more than one individual or group. Special mention of support from multiple groups should be made in the nomination letter, but letters of nomination from each group of individuals should be included.

Committee members:
Students representative of multiple majors of the College, as selected by the Dean’s office in consultation with department faculty.

Nomination materials for those not selected will be retained and considered for the next two years. Recipients are not eligible if they were an award winner in either category within the past five years.

Past recipients who are ineligible in 2019 (ten or fewer years followed by ten or greater years):
2018: Jason Smith, Animal Science, and Cheryl Kojima, Animal Science
2017: Lacey Johnston, Animal Science and Neal Schrick, Animal Science
2016: Brad Collett, Plant Sciences, and Dwight Loveday, Food Science
2015: Michael Smith, Animal Science, and Sharon Jean-Philippe, Forestry, Wildlife and Fisheries
2014: Jerome Grant, Entomology and Plant Pathology, and David Roper, Animal Science
Outstanding Faculty Advisor

One faculty member (tenured, tenure-track, or non-tenure track) or professional staff member who serves as an academic advisor is recognized for outstanding advising of undergraduate and/or graduate students and service to student organizations. The recipient is invited to attend the Herbert College Awards Reception, generally held in early April. The recipient will also be recognized for their support of students at the spring college commencement ceremony and be asked to address the graduates.

Nominations can be made by Herbert College clubs, organizations, individuals, and/or departments. Each may recommend one faculty member or professional staff member. Nominations may also be self-nominations.

Those submitting nominations should also be prepared to assist nominees in preparing the nomination packet and making sure the nomination packet is submitted by the due date.

Only one packet need be submitted if a person is nominated by more than one individual or group. Special mention of multiple support groups should be made in the nomination letter, but letters of nomination from each group or individuals should be included.

The nomination packet (not to exceed 11 pages) includes the following items for each nominated faculty member or professional staff:

• Letters of nomination by organization/individual (2 pages maximum)
• Letters of recommendation (limit of 2 letters)
  - One faculty colleague (2 pages maximum)
  - One undergraduate or graduate student advisee (2 pages maximum)
• Brief summary of the following (4 pages maximum):
  - Personal information
  - Educational background
  - Honors and awards
  - Role and experience in advising undergraduate and graduate students and student organizations
• Nominee’s statement of philosophy of advising (1 page)

Committee members:
Students representative of multiple majors of the College, as selected by the Dean’s office in consultation with department faculty.

Nomination materials for those not selected will be retained and considered for the next two years. Recipients are not eligible if they were awardees in the past five years.

Past recipients who are ineligible in 2019:
2018: Neal Schrick, Animal Science
2017: Mike Smith, Animal Science
2016: Gina Pighetti, Animal Science
2015: Jessica Harris Shanks, Animal Science
2014: Grey Parks, Animal Science
The W. S. Overton Faculty Award of Merit is presented annually by the Herbert College of Agriculture at the College Awards Reception, generally held in early April, to a tenured/tenure-track faculty member who makes notable contributions to the development of students. Outstanding classroom teaching, effective student advising, positive contributions, and work with student organizations and/or outstanding direction of graduate student theses and dissertations would be factors considered in making this award. Recipients also receive the North American Colleges and Teachers of Agriculture (NACTA) Teaching Award of Merit Certificate.

The nomination packet includes the following items for each nominated faculty member:

- A letter of nomination from the department head or his/her designate that discusses the merits of the faculty member's teaching program,
- Resume/curriculum vitae that includes contributions to the teaching/advising program, and
- A statement of teaching and advising philosophy.

Committee members:
Selection is made by an ad hoc committee composed of faculty and students named by the associate dean.

Nomination materials for those not selected will be retained and considered for the next two years. Recipients are not eligible if they were awardees in the past three years.

Past recipients who are ineligible in 2018:
2018: Mike Smith, Animal Science
2017: J. Lannett Edwards, Animal Science
2016: Cheryl Kojima, Animal Science

The Williams-Lidvall Outstanding Teaching Award is presented annually at the Institute of Agriculture's Awards and Promotions Luncheon. It is given to a current faculty member in the Herbert College of Agriculture with a record of success in the classroom and demonstrated commitment to the interest of students as evidenced by their performance as an academic adviser, as well as their support and participation in student initiatives and activities, such as serving as an advisor to student clubs or organizations. This award was established by Donald E. Williams from Nashville, Tennessee, to honor his former professor and mentor, E.R. “Prof” Lidvall. Williams graduated from UT in the spring of 1961 with a BS in Animal Science.

The nomination package includes the following items:

- A letter of nomination from the department head or designate,
- Resume of accomplishments (to include pertinent information pertaining to the nominee’s involvement in the teaching and advising program),
- Copies of student evaluations from the past five years, and
- No more than five supporting letters.

Committee members:
Selection is made by an ad hoc committee composed of faculty and students named by the associate dean.

Nomination materials for those not selected will be retained and considered for the next two years.

Recipients are encouraged to meet with the donor and/or provide him with a report on their activities. Correspondence should be directed to Donald E. Williams, 188 Moultrie Park, Nashville, TN 37205-4715.
UNDERGRADUATE RESEARCH MENTORING AWARD

Undergraduate research has become a hallmark of excellence in land-grant universities. The Undergraduate Research Mentoring Award recognizes an outstanding faculty or staff member who has made significant contributions to the development of undergraduate research. Examples include directly mentoring undergraduate student research projects (especially published results), supporting undergraduate research through developing and supporting presentation or publication, or providing other support that resulted in enhanced student accomplishment through research.

Nominations can be made by faculty, staff, students, and alumni (including former undergraduate researchers now in graduate school). Nominators should work with the nominee to develop nomination packets.

The nomination packet must include the following, not to exceed 10 pages:

- Letter of nomination by the nominator (2 pages maximum)
- Letter of recommendation from a campus colleague (2 pages maximum)
- Brief summary of the following (4 pages maximum):
  - Personal information
  - Educational background
  - Honors and awards
  - Information on how the nominee has supported undergraduate research, which may include list of students, projects, student publications/presentations, grants/funding to support undergraduate research, etc.
- Nominee’s statement of philosophy on mentorship of undergraduate research (1 page maximum)

Committee members:
Selection is made by an ad hoc committee composed of faculty/staff and students named by the associate dean.

Nomination materials for those not selected will be retained and considered for the next two years. Recipients are not eligible if they were awardees in the past five years.

Past recipients who are ineligible in 2019:
2018: Nour Abdoulmoumine, Biosystems
2017: Emma Willcox, Forestry, Wildlife and Fisheries
2016: Hank Kattesh, Animal Science
2015: Dean Kopsell, Plant Sciences
2014: Kim Gwinn, Entomology and Plant Pathology (first awardee)
GLYN AND LYNDA NEWTON RESEARCH AND DEVELOPMENT AWARD

The Glyn and Lynda Newton Research and Development Award is presented to a student or Institute of Agriculture faculty or staff member whose research has resulted in a commercial product or venture and/or that has resulted in the formation, relocation, or new location of a company into Tennessee. Nominees will be reviewed on the basis of the significance of their contributions towards a commercial product or enterprise.

Nominations can be made by faculty, staff, students, and alumni. Nominators should work with the nominee to develop nomination packets.

The nomination packet should include the following:

- Letter from nominee indicating how they conceived of and developed the product, process, or enterprise and
- Two letters from stakeholders who have benefitted from the product or venture (e.g., distributor, user, company officer, etc.

Committee members:
Selection is made by an ad hoc committee composed of faculty/staff and students named by the associate dean.

Nomination materials for those not selected will be retained and considered for the next two years.
THE DR. JOHN B. RILEY LIFE IMPACT AWARD

This award honors the memory of Dr. John Riley through recognizing those individuals who have had a deep, positive impact on the lives of others with whom they work, teach, or advise/mentor. Dr. John B. Riley was former Dean of the College of Agricultural Sciences and Natural Resources and a professor of agricultural and resource economics. Dr. Riley was a servant leader, lifelong learner, and mentor that held caring for others, critical excellence, and truly making a difference in people’s lives in the highest regard. He received the College’s Outstanding Faculty Advisor Award in 2003 and the Lidvall Outstanding Teaching Award in 2004. He was a president of the UT Faculty Club, active in 4-H, and an advisor for the FarmHouse fraternity. He coached the National AgriMarketing Association (NAMA) Marketing Teams at both Kansas State and UT. His teams won several national competitions, and Riley was recognized for his work with the National NAMA Careers Committee by being the only person to receive NAMA’s National Leadership Award.

The Dr. John B. Riley Life Impact Award is presented annually to one individual by the Herbert College of Agriculture at the College Awards Reception. Faculty, staff, or graduate students are eligible to receive the award. Nominations can be made by faculty, staff, or students. The nomination packet will include:

- Letter of nomination that addresses:
  - The nature and quality of the nominees work
  - Context(s) in which lives have been impacted (classroom, co-curricularly, day-to-day, administratively, or peer-to-peer)
  - Description of the positive impacts the nominee has made on others’ lives
- Curriculum vitae or resume
- 1-2 supporting letters from persons affected by, or who’ve noticed others positively affected by, the nominee’s efforts

An individual may receive this award no more than once

Selection is made by a screening committee comprised of students, faculty, and staff as appointed by the College Dean’s Office.

Past recipients:
2018: Arthur Leal, Agricultural Leadership, Education, and Communications
GLYN AND LYNDA NEWTON CREATIVE AND CRITICAL THINKING AWARD

The Glyn and Lynda Newton Creative and Critical Thinking Award is presented to Institute of Agriculture faculty or staff members who incorporate challenges and teaching methods that help students develop their creative and critical thinking skills. Nominees will be reviewed based on documentation of methods that elevate students’ abilities to think and solve problems critically and creatively. Documentation should indicate how the skills taught in class or other learning situations were/are transferrable across vocations or situations outside of the course or situation.

Nominations can be made by faculty, staff, students, and alumni. Nominators should work with the nominee to develop nomination packets.

The nomination packet should include the following:

- Letter of nomination from current or former student about how the class or learning situation stimulated their creative and critical thinking skills (2 pages maximum)
- Syllabus or description of assignment which documents the instructional method(s) used to achieve development of creative and critical thinking skills
- Letter from the nominee that describes their philosophy and approach to teaching creative and critical thinking skills (1 page maximum)
- Nomination letter from the department head and undergraduate or graduate coordinator (1 page maximum)

Committee members:
Selection is made by an ad hoc committee composed of faculty/staff and students named by the associate dean.

Nomination materials for those not selected will be retained and considered for the next two years. Recipients are not eligible if they were awardees in the past five years.

Past recipients who are ineligible in 2019:
2018: Not awarded
2017: Christopher Stripling, Agricultural Leadership, Education and Communications
2016: Gina Pighetti, Animal Science
GLYN AND LYNDA NEWTON
ENTREPRENEURIAL DEVELOPMENT AWARD

The Glyn and Lynda Newton Entrepreneurial Development Award is presented to an Institute of Agriculture faculty or staff member whose work and/or teaching helps students develop their entrepreneurial skills. Nominations will be based on evidence that the nominees’ efforts have helped students acquire sufficient skills that show an understanding and proven ability to be entrepreneurs by developing and marketing a product, method, or other concept.

The nomination packet should include the following:

- One to two letters from current or previous students
- Letter from the nominee that describes their philosophy and goals for teaching students to be entrepreneurial
- Letter from the nominator that states how the nominee has been successful in accomplishing the goals of entrepreneurship

Committee members:
Selection is made by an ad hoc committee composed of faculty/staff and students named by the associate dean.

Nomination materials for those not selected will be retained and considered for the next two years. Recipients are not eligible if they were awardees in the past five years.

Past recipients who are ineligible in 2019:
2018: Chris Boyer, Agricultural and Resource Economics
2017: Jonathan Walton, Agricultural and Resource Economics
OUTSTANDING STAFF AWARD

One award will be given to a staff member who has displayed extraordinary service and support of the Herbert College mission. The recipient may be a full-time, exempt, or nonexempt clerical, technical, or professional staff member who is involved with the teaching program. The recipient will be invited to the Herbert College Awards Reception, generally held in early April.

Staff members are nominated by Herbert College student organizations (clubs, judging teams, service and honor societies), departments, or individuals. Each may recommend one staff member.

The nomination packet includes the following items for each nominated staff member:

- Nomination letter by the student organization, the department head or designate, or a faculty member (2 pages maximum).
- An additional support letter from a student organization, department head, or a faculty member, and
- Resume of the staff member.

Committee members:
Students representative of multiple majors of the College, as selected by the Dean’s office in consultation with department faculty

Nomination materials for those not selected will be retained and considered for the next two years. Recipients are not eligible if they were awardees in the past five years.

Past recipients who are ineligible in 2019:
2018: Sandy Kitts, Plant Sciences
2017: Denice Milligan, Animal Science
2016: Shelley Johnson, Animal Science

OUTSTANDING GRADUATE STUDENT TEACHING AWARD OF MERIT

The Outstanding Graduate Student Teaching Award of Merit is presented annually at the Herbert College Awards Reception, generally held in early April.

Graduate students who demonstrate excellence in the classroom and work with undergraduate students in other ways that enhance the undergraduate educational experience are nominated by department heads or faculty mentors. Graduate students may be nominated regardless of their appointment, as some departments require all graduate students to have a teaching experience. Evidence of professional development as an instructor is also considered. The recipient(s) will also receive the North American Colleges and Teachers of Agriculture (NACTA) Graduate Student Teaching Award of Merit Certificate.

The nomination package should include the following:

- A nomination letter that addresses the nature and quality of the graduate student’s teaching efforts in the department written by the department head or the faculty member supervising the graduate student’s teaching
- A resume/curriculum vitae that includes contributions to the teaching program and evidence of the student’s professional development as an instructor

Committee members:
Selection is made by an ad hoc committee of faculty and students named by the associate dean.
EDWARD NEAL DUNCAN AWARD FOR OUTSTANDING UNDERGRADUATE RESEARCH

Research discoveries are a hallmark of land-grant universities and can create tremendous value for students performing the research, making them better prospective employees and graduate school candidates. This award was created to recognize a Herbert College undergraduate student who actively conducts research with a faculty member in the Institute of Agriculture. The award is processed as a scholarship to reduce the student’s need to work during the academic year, thereby allowing time to conduct the research.

The nomination package consists of:

- If the work is not yet completed,
  - A letter from the student describing the purpose of the research, progress made, what needs to be completed, and the potential outcomes or impacts of the research
  - A letter from the faculty member describing the work completed by the student and the student’s progress in understanding the scientific method and conducting research

- If the work is completed,
  - A report or journal article prepared by the student based on the research conducted, which includes an introduction to the problem, a clear hypothesis, materials and methods, research findings, discussion, and conclusion
  - A letter from the faculty member describing the actual contributions the student made to the research described in the report or journal article and the student’s progress in understanding the scientific method and conducting research

Committee members:
Nominations will be reviewed by the Herbert College Honors Advisory Committee. The recipient will be recognized at the annual Awards Reception held in early April.
OUTSTANDING STUDENT AWARDS

A maximum of ten full-time students will be honored at the annual Herbert College Awards Reception, generally held in early April. Up to four seniors, three juniors, two sophomores, and one freshman will be recognized.

Selection of recipients will be based upon the candidate’s college leadership, activities, letters of nomination/reference, and scholarship. The application should include information for the preceding twelve months (spring, summer, and fall semesters).

A minimum GPA of 2.7 on coursework through fall semester is required for nomination. Emphasis will be placed on leadership and activity.

The nominee must be enrolled in the current spring semester and be enrolled full-time (minimum of 12 credit hours in both the fall and spring semesters of the academic year of nomination) to be eligible. Class standing is determined per University guidelines and is based on the student’s status at the beginning of fall semester of the current academic year.

FRESHMAN: Student with fewer than 30 credit hours
SOPHOMORE: Student with between 30 and 60 credit hours
JUNIOR: Student with between 60 and 90 credit hours
SENIOR: Student with 90 credit hours or more

Classification is NOT based on the number of semesters enrolled at UT or in the Herbert College of Agriculture. Advanced placement, transfer, and departmental credits are included in the credit hour total.

Nominations are encouraged by Herbert College student organizations (clubs, judging teams, service and honor societies) or individual faculty or students (self-nominations are acceptable). Nominations prepared by a student require a letter of nomination from another student and a UT Institute of Agriculture (UTIA) faculty member. Nominations prepared by a student group require a letter from a member of that group and a UTIA faculty member. Nominations from a faculty member do not require a letter of support from a student or organization.

It is the responsibility of the nominator to assist the nominee in preparation of the application, provide a letter of nomination, and request the needed support letters.

There is no limit to the number of times a student may win the Outstanding Student Award. The Office of the Dean reserves the right to verify all information. The committee asks that nominations follow the specified format and that the materials be typed or neatly written.

A resume or a list that describes the level of involvement under the appropriate headings should be included. The following list is provided only as a guide and should not be considered inclusive.

Complete the enclosed nomination cover page (found on page 17) and a resume that lists the following activities:

SCHOLARSHIP: Honor society membership; national professional society membership; Gamma Sigma Delta awards; state, regional, or national recognition and awards; assistance provided to a faculty member’s research, Extension, or teaching program; honor program participation; work on an independent project under direction of a faculty member; or any research, Extension, and teaching presentations.

LEADERSHIP: Office or committee chair with the College or any club, fraternity/sorority, or other organization; Varsity Visit or Ag Day tour guide or speaker; State 4-H or FFA officer (following high school); or conferences, conclaves, regional or national student organization officer, or committee chair.

EXTRACURRICULAR ACTIVITIES: Departmental club and/or judging team member and/or awards, fraternity/sorority members, intramurals, band, student senate, internship, part-/full-time work, and committee membership, community service, international study, off-campus membership, and activities.

Committee members:
Selection of awardees is made by an ad hoc committee of students and faculty named by the associate dean.
Distinguished Alumnus Award

The Herbert College Distinguished Alumnus Award is presented annually to a graduate (at least ten years) of the Herbert College of Agriculture or its predecessors, the College of Agricultural Sciences and Natural Resources or the College of Agriculture, for outstanding achievement in the academic or corporate community and/or noteworthy public service, which have brought distinction to the graduate and the University of Tennessee.

The award recipient is invited to the Herbert College Awards Reception and/or the College’s spring graduation ceremony.

The nominations, by alumni, faculty, or department heads, consist of the nomination form (see page 18) and a letter (3 pages maximum) that includes the following information:

- Name of the nominee
- A statement of significant accomplishments in the academic, corporate, and/or community/public service arenas
- Additional comments regarding the nominee and how they distinguished themselves and/or the University of Tennessee
- Up to an additional five letters of support may be submitted on behalf of the nominee

A CV or resume may be attached, if available. The nominator, if not a UTIA employee, must include his/her full address, work and home telephone numbers, and email address.

The recipient will be selected by an ad hoc committee named by the associate dean, and will include:

- Department head
- Faculty members
- Representative of the UTIA Office of Advancement

Every effort is made to select members who do not represent the majors of the nominees.

Nominations received after the second Friday in February will be held for the next year. Nomination materials for those not selected are retained and considered for the next two years. A recipient may receive the award only once.

Past recipients:

2018: Craig Bacon, Food Science & Technology
2017: Donnie Smith, Animal Science
2016: Dilip Panthee, Plant Sciences
2015: ---
2014: Charlie Goan, Animal Science
2013: Dan Wheeler, Animal Science
2012: ---
2011: ---
2010: Jennifer Pine Smith, Ornamental Horticulture and Landscape Design
2009: James “Jim” Stocker, Agricultural Economics
2008: Catherine Lynne Dorko, Food Science, NFS
2007: Waymon Hickman, Agricultural Education
2006: Hollis Malone, Ornamental Horticulture and Landscape Design
2005: James Heird, Animal Husbandry
2004: Louis Buck, Agricultural Engineering
2003: Ed R. Lidvall, Animal Husbandry
2002: Larry Redden, Plant and Soil Science
2001: Don Shadow, Ornamental Horticulture and Landscape Design
2000: Frank Bell, Agron
1999: W. F. “Red” Moss, Agricultural Education (first recipient)
FRIEND OF THE HERBERT COLLEGE
OF AGRICULTURE AWARD

A Friend of the Herbert College of Agriculture is someone from outside the College (i.e., no Herbert College appointment) who has demonstrated noteworthy support and assistance (service) to the College. This support could be academic, logistical, or other. The award was inspired by a similar type of award within the National Education Association. Recipients can be an individual, group, organization, or company.

Nominations can be made by faculty, staff, students, and alumni using the nomination form on page 19. Non-UTIA nominators must submit their own full address, work and home telephone numbers, and email address.

The nomination packet must include the following and should not exceed 3 pages:

- Letter of nomination by the nominator (2 pages maximum). The letter of nomination shall be signed by a second faculty, staff, student, or alumnus. The letter will address how the nominee has aided the higher education mission of the College. Where possible, discrete evidence of support shall be provided (e.g., dates and types of services rendered, etc.). Up to five additional letters of support may be included.

- Personal information of the recipient: Name, position and/or organizational affiliation, address, city, state, zip code, phone number, and/or email address (1 page maximum—use accompanying form on page 19).

Committee members:

- Dean’s office staff
- Faculty
- Students

Nomination materials for those not selected will be retained and considered for the next two years. Recipients are not eligible if they were awardees in the past five years.

Past recipients who are ineligible in 2019:
2018: Derek Bailey, UT Facilities Services
2017: Tim Fawver, UT Extension
2016: Family of Edwin Robertson, Harrogate International Genetics
2015: James and Pam Brantley, Southeastern Provisions LLC
2014: Mary Mahoney, UT Career Services (first awardee)
OUTSTANDING STUDENT AWARD NOMINATION COVER PAGE
HERBERT COLLEGE OF AGRICULTURE
THE UNIVERSITY OF TENNESSEE

Name: ________________________________

Local Address: ________________________________

Phone: __________________________ Email: ________________________________

Major: ________________________________

Classification: □ FR □ SO □ JR □ SR

Previous Spring Semester: Credit Hrs (#): __________ GPA: __________

Previous Fall Semester: Credit Hrs (#): __________ GPA: __________

Current Semester: Credit Hrs (#): __________ GPA: __________

Nominator: ________________________________

Recommendation letters from
Student or student group name: ________________________________

Faculty member name: ________________________________

NOTE: If a faculty member is making the nomination, a letter from another student or student group is not required.

Attach a resume or additional pages to address the following:

• Scholarship (provide description of involvement, as appropriate)
• Leadership (provide description of involvement, as appropriate)
• Extracurricular (provide description of involvement, as appropriate)

APPLICATION DUE BY THIRD FRIDAY IN FEBRUARY IN 126 MORGAN HALL
(CAN BE EMAILED TO AFOX@UTK.EDU)

CREDIT HOURS PER TERM (GRADED OR S/NC)

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The Herbert College of Agriculture Distinguished Alumnus Award is the highest honor presented annually by the College to an alumnus whose outstanding accomplishments in his/her professional, civic, or volunteer work reflects dignity and distinction on the College and the University of Tennessee Institute of Agriculture. Service to the College or UTIA is not essential. Eligible alumni are those who graduated at least ten years ago from the Herbert College of Agriculture or its predecessors, the College of Agricultural Sciences and Natural Resources or the College of Agriculture.

Nominators complete this form and attach a nomination letter that includes a discussion of the significant accomplishments of the nominee. Up to an additional five letters of support may be submitted.

Nominations are accepted at any time during the year and no later than the third Friday of February for consideration in that year.

**NOMINEE CONTACT INFORMATION**

Name: ____________________________
Undergraduate Major: ____________________________ Year Graduated: ________
Graduate Major, MS: ____________________________ Year Graduated: ________
Graduate Major, PhD: ____________________________ Year Graduated: ________
Address: ____________________________ Daytime Phone: ____________________________
__________________________ Work Phone: ____________________________
Email: ____________________________ Cell Phone: ____________________________

**NOMINATOR CONTACT INFORMATION**

Name: ____________________________
Address: ____________________________ Daytime Phone: ____________________________
__________________________ Work Phone: ____________________________
Email: ____________________________ Cell Phone: ____________________________

**MAIL TO:**
ATTN: Angie Fox
126 Morgan Hall
2621 Morgan Circle
Knoxville, TN 37996-4500

or email to:
afox@utk.edu
The Friend of the Herbert College of Agriculture Award is someone from outside the College (i.e., no College appointment) who has demonstrated noteworthy service to the College. Recipients can be an individual, group, organization, or company.

Nominators complete this form and attach a nomination letter that includes a discussion of the significant accomplishments of the nominee. Up to an additional five letters of support may be submitted.

Nominations are accepted at any time during the year and no later than the third Friday of February for consideration in that year.

NOMINEE CONTACT INFORMATION

Name: ________________________________
Address: ________________________________ Daytime Phone: ________________________________
______________________________________ Work Phone: ________________________________
Email: ________________________________ Cell Phone: ________________________________

NOMINATOR CONTACT INFORMATION

Name: ________________________________
Address: ________________________________ Daytime Phone: ________________________________
______________________________________ Work Phone: ________________________________
Email: ________________________________ Cell Phone: ________________________________

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