

# UT Gardens, Knoxville 2018 Cincinnati Garden Trip

## Registration Form – Deadline April 16th

Name(s): \_\_\_\_\_  
(please print)

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone: \_\_\_\_\_

### Hotel room preference:

- Double Occupancy** – Roommate name: \_\_\_\_\_
  - Ck here if you need a roommate and we will try our best to pair you with someone.
- Single Occupancy** (additional \$130 charge)

**TRIP DEPOSITS & PAYMENTS:** Trip fee is \$400 per person. Trip fee includes transportation, bus driver tip, double hotel room occupancy with free Wi-Fi, all admission fees, 2-hot breakfasts, and 2-lunches. A deposit of \$200 per person is required at the time of registration with a registration deadline of April 16th. For those wanting the hotel single supplement, \$330 will be required at the time of registration. The final payment of \$200 per person will be due no later than May 14<sup>th</sup>, 2018. To minimize trip expenses, we will be accepting payment in the form of cash or check only which eliminates credit card processing fees (5% at UT).

**CANCELLATIONS & REFUNDS** Deposits will be fully refundable until April 30<sup>th</sup> 2018. From May 1st until May 14th, a 25% cancellation fee will apply to deposits. No refunds after May 14<sup>th</sup>, 2018 (final payment due date).

**TRIP CANCELLATION:** The UT Gardens reserves the right to cancel the trip if the minimum number of participants have not registered by April 16th.

**TOUR ITINERARY ALTERATIONS:** Tour itinerary is planned in advance. UT Gardens reserves the right to make minor alterations, should local conditions dictate. When weather or unforeseen conditions beyond our control affect our routes or itinerary the best alternative will be provided.

**I have read, understand, and accept the above.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail Registration Form and your check to:** Dr. Sue Hamilton, University of Tennessee Gardens, Room 252 Ellington Plant Sciences Building, 2431 Joe Johnson Drive, Knoxville, TN 37996 (make check payable to the University of Tennessee and in memo put UT Gardens Trip).

### HAVE QUESTIONS OR NEED INFORMATION:

Email or call Faye Beck at [fayebeck07@comcast.net](mailto:fayebeck07@comcast.net) or (865)789-7817 or Michelle Reimert at [mycowboomer@aol.com](mailto:mycowboomer@aol.com) or (865) 801-3512 with any questions.